

Purpose of this form

This form is to be used to request a review of the financial aid that has been determined from the information on your 2012-2013 OSAP application. This review will consider adjustments to the local transportation costs considered by OSAP. If you live more than 40 km from your post-secondary institution OR it takes more than 1 hour by public transit to get to your school OR there is no public transit, you may apply for additional local travel funding from OSAP. You may NOT claim car insurance or maintenance.

Student and School Information (to be completed in full by the student)

Student Surname	Student First Name	Social Insurance Number
Name of School		Student Number

Note: study period dates must be correctly identified in order for this review to be considered. To verify these dates check your OSAP Application Summary available through your online student account or ask a Financial Aid Administrator at your school.

Current Study Period Start Date (yyyy/mm/dd)	End Date (yyyy/mm/dd)
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Instructions to the student:

- You must select one of the two situations listed below as the basis for your review request. If your situation does not fit, contact your financial aid office for further information. Students attending school outside of Ontario must contact the Ministry for assistance.
- You must provide the following **required documentation** for this review:
 - a letter of explanation (indicating the total weekly costs of local transportation incurred during the period of study; a detailed description of the travel (e.g. home and your school marked on a Google map); and a copy of your course schedule to indicate the days and times you are in school
- You **MUST** ensure that the documentation **FULLY** explains and/or supports your review request. Documentation that does not provide enough detail will not be considered. You must make sure that all documentation is readable, signed and dated and that identifying information, such as your student number, is clearly noted.

Type of Review Request (select one):

- I am a single student living with my parent(s) during the study period. I am commuting to school because my home is more than 40 km from campus or it takes more than one hour by public transit to commute to school or public transit is not available.
- I am a sole-support parent or a married student. I am commuting to school because my home is more than 40 km from campus or it takes more than one hour by public transit to commute to school or public transit is not available.

Submitting and Deadlines:

Requests for reviews, including all documentation, must be submitted BEFORE the final 8 weeks of your study period. You may request a review before your study period starts, but it will not be processed if the required documentation can only be provided once your studies have started. Students attending school outside of Ontario must submit their review request directly to the Ministry (<http://osap.gov.on.ca>). All other students must submit the review request to their school's financial aid office.

Declaration and Signature of Student

The personal information provided in connection with this application, including your Social Insurance Number, is necessary for the proper administration of the Ontario Student Assistance Program (OSAP). This information is being collected and will be used by the ministry to administer and enforce OSAP, including: determining eligibility; verifying the application, any loans approved, grants, bursaries, or scholarships issued, and loans forgiven; maintaining and auditing your file; collecting loans, overpayments, and repayments; and auditing the administration of OSAP by or on behalf of your educational institution and the National Student Loans Service Centre. The ministry administers OSAP under the authority of the *Ministry of Training, Colleges and Universities Act*, R.S.O. 1990, c. M.19, as amended, R.R.O. 1990, Reg. 773, Reg. 774, and Reg. 775, as amended, and O. Reg. 268/01, as amended; s. 10.1 of the *Financial Administration Act*, R.S.O. 1990, c. F. 12, as amended; the *Canada Student Financial Assistance Act*, S.C. 1994, c. 28, as amended; the Canada Student Financial Assistance Regulations, SOR 95-329, as amended; and the *Budget Implementation Act*, 1998, S.C. 1998, c. 21, as amended. If you have any questions about the collection or use of this information, contact the Director, Student Financial Assistance Branch, Ministry of Training, Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, ON P7B 6G9.

I declare that I have given complete and true information on this form and all supporting documentation.

Signature of Student	Date (yyyy/mm/dd)
X	

For Office Use Only

Date Received (yyyy/mm/dd)	Date Reviewed(yyyy/mm/dd)	Local travel (SLT) <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	Amount \$
FAA Name			