

Application for Ontario Out-of-Country Bursary for Deaf Students*

*"Deaf Students" refers to postsecondary students who are deaf, deafened, or hard of hearing; "Ministry" refers to the Ministry of Training, Colleges and Universities

Instructions to Applicant

Purpose:

This bursary provides non-repayable assistance to eligible applicants to assist with eligible education costs that are in excess of the funding provided under OSAP.

Who is eligible for this bursary (must meet all of the following criteria):

- Applicants who have a permanent hearing disability.
- Applicants who are attending a postsecondary school outside of Canada and are enrolled in a program of study where the only or primary language of instruction is American Sign Language (ASL) or Quebec Sign Language. (You may be asked to provide documentation verifying that the language of instruction is one of the above noted languages.)
- Applicants who have completed their OSAP Application for Full-Time Studies.
- Students must be taking at least 40% of a full course load per term/semester.

For more eligibility information, please refer to the Ontario Out-of-Country Bursary for Deaf Students Application Guide available at: <http://osap.gov.on.ca>. It is expected that applicants have reviewed the Guide before completing this application.

Note: If you require disability-related services or equipment to participate in your postsecondary studies and these needs are not met by your school or another agency/service, you may apply for funding under Ontario's Bursary for Students with Disabilities and the federal Canada Student Grant for Services and Equipment for Students with Permanent Disabilities. Application forms and instructions are available at: <http://osap.gov.on.ca>

Application Checklist

Before you apply for this bursary you must ensure that the Ministry has received the following:

- a completed OSAP application for Full-Time Studies
- all supporting documentation for your OSAP application for Full-Time Studies
- proof of a permanent hearing disability (a medical certificate or an audiological report)
- a Program Information Form - required for all students attending an out-of-country postsecondary school (see 'Forms' at <http://osap.gov.on.ca>)

When applying for this bursary, you must submit the following to the Ministry:

- a completed application for Ontario Out-of-Country Bursary for Deaf Students
- proof of room and board costs or rental costs
 - If you are living in residence, documentation from your school confirming the costs for room and board
 - If you are living off campus, documentation from your landlord (e.g., tenancy agreement) confirming your monthly rental costs, as well as what is included in that fee (e.g. utilities)
- proof of health insurance costs
 - documentation indicating your costs (e.g., estimate from an insurance company or your school's health plan) for your out-of-country health insurance during your study period.

Submitting your Application

The completed Bursary application form and all supporting documentation must be sent to the Ministry at the address below. It is your responsibility to ensure that the Ministry receives your application package.

Address: Administrator, Ontario Out-of-Country Bursary for Deaf Students
Student Financial Assistance Branch
Ministry of Training, Colleges and Universities
PO Box 4500,
189 Red River Road, 4th Floor
Thunder Bay ON P7B 6G9

Telephone: 1 877 OSAP-411 (toll free in North America) or (807) 343-7260

Application Deadline: The completed bursary application and all supporting documentation must be submitted at least 90 days before the end of your study period if you are enrolled in a two or three term study period, or within the first 30 days if you are enrolled in a one term study period.



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Student Information (to be completed by student)

Social Insurance Number		Postsecondary School attending	Student Number (if known)	
First Name		Last Name	Date of Birth	
Permanent Address				
Street No.	Street Name		Apartment No.	
City/Town			Province	Postal Code
Telephone No. (including area code)		Email Address		
Mailing Address (if different from Permanent Address)				
Street No.	Street Name		Apartment No.	
City/Town			Province	Postal Code
Telephone No. (including area code)		Email Address		

Do you expect to receive Ontario Disability Support Program (ODSP) income support while in study? Yes No

If yes, please indicate the expected amount of your *monthly* ODSP income support \$ _____ per month (CAN \$)

Note: Students receiving ODSP income support must consult with their ODSP caseworker about attending a postsecondary school outside Ontario, and must report any OSAP funding they receive to their ODSP caseworker.

Room and Board or Living Costs (see instructions under Application Checklist)

Living off-campus – please indicate your rental/lease expenses for the duration of your study period (US \$) \$

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OR

Living in residence – please indicate your room and board expenses charged by your school for the duration of your study period (US \$) \$

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Health Insurance Costs (see instructions under Application Checklist)

Enter the costs for health insurance you expect to incur during your study period (CAN \$) \$

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Return Travel Home (see instructions under Application Checklist)

Enter the cost of one return trip, by the most economical means available, from your school to your permanent Ontario residence (CAN \$) \$

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Application for Ontario Out-of-Country Bursary for Deaf Students

Notice of Collection and Use of Personal Information

Your personal information, including your Social Insurance Number (SIN), provided on this application form and in all other communications related to this application and any award of an Ontario Out-of-Country Bursary for Deaf Students (Bursary), including previous applications and awards of OSAP assistance will be used by the Ministry of Training, Colleges and Universities (the ministry) to administer and finance the Bursary. In addition, your SIN will be used as a general identifier in administering the Bursary. The ministry may use contractors, auditors or other authorized third party administrators for any of these activities.

Administration includes: determining your eligibility for a Bursary; verifying your application; verifying any award of a Bursary; maintaining and auditing your file; assessing and collecting overawards; enforcing the legislation set out below and your agreements with the ministry, and monitoring and auditing your postsecondary school to ensure that they are administering the Bursary appropriately. In addition, administration by the ministry includes: public reporting on the administration and financing of student assistance programs; planning, delivering, evaluating and monitoring the Bursary for quality and improvements in both content and delivery; conducting risk management, error management, audit and quality assessment activities; conducting inspections or investigations; and conducting policy analysis, evaluation, and research related to all aspects of OSAP including contacting you to participate in surveys. Financing includes: planning, arranging or providing funding of the Bursary.

The ministry administers the Bursary under the authority of s. 5 of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, c. M.19, as amended and s. 10.1 of the Financial Administration Act, R.S.O. 1990, c. F. 12, as amended. If you have any questions about the collection or use of this information, contact the Director, Student Financial Assistance Branch, Ministry of Training, Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, ON P7B 6G9, 1-877-OSAP-411.

Consents, Instruction, Declarations and Signatures of Applicant

Applicant's Consent to the Indirect Collection, Use and Disclosure of Personal Information (REQUIRED)

- I agree that until any Bursary overpayments are assessed and repaid, the ministry can, without limitation, collect and exchange personal information about me that is relevant to the administration and financing of the Bursary with any person or organization referred to on this application who may have information relevant to my continuing eligibility for the Bursary, including my postsecondary school; the ministry's contractors, auditors or other authorized third party administrators; collection agencies operated or retained by the federal or provincial government, and consumer reporting agencies.
- I understand that I can withdraw any consent I have given in this section by writing to the Director, Student Financial Assistance Branch at the address above at any time **before** I accept a Bursary award. I understand that if I withdraw my consent it will affect my eligibility for and the amount of Bursary assistance.

Applicant's Declaration

- I have given complete and true information on and in connection with this application.
- I understand that information I provide in connection with this application will be verified and audited and the Ministry may also conduct inspections and investigations.
- I will keep a copy of my application and all required supporting documentation in the event that I am required to produce this information for audit, verification, inspection, or investigation purposes.
- I understand that the funding I receive under the Bursary must be used for the costs identified on this application.
- I understand that I may be required to repay all or part of this assistance if the information I provide in connection with this application is found to be inaccurate for any reason or if any information I provide changes, including my study period and/or my course load.
- I understand that any change to the information I provide and any change resulting from verification and audit may affect my eligibility for and the amount of my Bursary and that I may be required to repay all or a part of the Bursary award.
- I understand that if I fail to provide complete and true information; fail to promptly notify my school's financial aid office or the ministry in writing of changes to any information I have provided, including my disability, my address and/or financial, academic, family, and/or study period status; or fail to fulfil any obligations respecting the repayment of any over awards the ministry may restrict me from receiving this Bursary assistance or other OSAP assistance in the future, and may take legal action and may require me to repay any assistance that I received.

I have read and understood this section, including the notice of collection, use and disclosure of my personal information and my signature attests to my consent to the indirect collection, use and disclosure of my personal information.

Signature of Applicant

Date (yyyy/mm/dd)