

## **Purpose**

The Ontario Out-of-Country Bursary for Students who are Deaf or Hard of Hearing provides non-repayable assistance to students who are Deaf, deaf, deafened, or hard of hearing (henceforth referred to as “students who are deaf or hard of hearing”) and are attending a postsecondary institution outside of Canada. This bursary assists students with eligible education costs that are in excess of the funding received through the **Ontario Student Assistance Program (OSAP) for Full-Time Students**.

## **Eligibility requirements**

To be eligible for this bursary, you must meet all of the following requirements:

- You have a permanent hearing disability;
- You are enrolled in a postsecondary school outside of Canada that is approved for OSAP purposes;
- You are enrolled in an eligible program of study where the only or principal language of instruction is American Sign Language (ASL) or Quebec Sign Language (LSQ) (see the “Eligible programs of study” section, below);
- You are taking 40% or more of a full course load;
- Your eligible education costs exceed the Canada-Ontario Integrated Student Loan maximums for your study period;
- You have submitted a **2022-23 OSAP Application for Full-Time Students**, including all required documents and have met all eligibility requirements for that program.

## **Eligible programs of study**

Programs provided in ASL at the following schools outside Canada are considered eligible programs for the purposes of this bursary:

- Gallaudet University in Washington, D.C.
- National Technical Institute for the Deaf in Rochester, New York
- Rochester Institute of Technology in Rochester, New York

In addition, starting in 2022-23, programs offered by Rochester Institute of Technology that are delivered in English (or French) but provide ASL (or LSQ) interpretation are eligible for this bursary.

Other schools outside Canada where students are enrolled in a program where the only or principal language of instruction is ASL or LSQ may also be eligible.

If you are not sure if you or your program of study are eligible for the purposes of this bursary, contact the Student Financial Assistance Branch. See the “Questions?” section on page 2 for contact information.

## **Required documents**

You must provide the following documentation along with this bursary application:

- Proof of your permanent hearing disability (a medical certificate or an audiological report);
- Proof of your room and board costs during your study period from your school if you are living on campus (regardless of your method of study: i.e. in-class and/or online/correspondence/distance education); and
- Proof of your out-of-country health insurance costs during your study period, if you’re studying in person (e.g. a written estimate from your insurance company or your school’s health plan).

## **Note regarding currency conversion**

The ministry requires that some documented costs be provided in U.S. dollars. The conversion rate used by the ministry is based on a two-week average. Fall disbursements will use an August two-week average, winter disbursements will use a December two-week average and spring disbursements will use an April two-week average. Any differences between the exchange rate used to calculate your bursary funding and the exchange rate at the time you receive your bursary funding will not be adjusted.

Note: You may be charged a fee by your school for converting your bursary cheque into U.S. funds. You will not be reimbursed by the ministry for this fee.

## **Reminder**

To be considered for this bursary, you must also submit a **2022-23 OSAP Application for Full-Time Students** including all required supporting documents. Your application and required documents must also be received by the corresponding deadlines.

## **Application and required document deadlines**

To be considered for this bursary, your completed bursary application must be received by the ministry at the address listed on this page no later than 60 days before the end of your study period.

All required supporting documentation must be received by the ministry no later than 40 days before the end of your study period.

## **Where to send your application and required documentation**

Your completed 2022-23 Application for Ontario Out-of-Country Bursary for Students who are Deaf or Hard of Hearing and all required documentation must be sent to the ministry at the following address:

Student Financial Assistance Branch  
Attention: Administrator, Ontario Out-of-Country Bursary for Students who are Deaf or Hard of Hearing  
Ministry of Colleges and Universities  
PO Box 4500, 189 Red River Road, 4th Floor  
Thunder Bay, Ontario  
P7B 6G9

## **Getting your funding**

Your total bursary entitlement will be split into two or three equal payments that will be available at your school at the beginning of each term/semester. Each instalment will be in the form of a cheque issued in Canadian dollars. Your school must confirm your enrolment before they can release any bursary cheque to you.

You are responsible for contacting your school's financial services office or international students office to pick up your bursary cheque. Bursary funds are to be used to pay the fees owing to your institution first.

## **Questions**

If you have any questions regarding this application, contact the Student Financial Assistance Branch. Telephone service is available Monday to Friday, 8:30 AM – 4:30 PM (Eastern Time).

- TTY: 1-800-465-3958
- Non-TTY: 807-343-7260 or toll-free in North America: 1-877-OSAP-411 or 1-877-672-7411
- Fax: 807-343-7278 (Attention: Administrator, Out-of-Country Bursary for Students who are Deaf or Hard of Hearing)
- Email: TDD@ontario.ca

## **U.S. Immigration rules for students attending U.S. postsecondary institutions**

It is your responsibility to make arrangements with your postsecondary institution to ensure that a U.S. Immigration Form I-20 is issued in time for you to obtain a visa for study in the U.S. The ministry cannot assist with this process, nor can the ministry sign any immigration forms.

Contact the school you are planning to attend if you have any questions regarding the process to obtain a study visa.

### Section A: Personal information

**Social Insurance Number:**

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**Ontario Education Number (OEN), if assigned:**

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**First name:**

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### Mailing address

**Street number and name, rural route, or post office box:**

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**Province or state:**

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**City, town, or post office:**

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**Postal code or zip code:**

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**Country:**

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**Area code and telephone number:**

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**Are you a Deaf, deaf, deafened, or hard-of-hearing student planning to attend a postsecondary school outside Canada where the only or principal language of instruction for your program of study is Quebec Sign Language (LSQ) or American Sign Language (ASL)?**

- Yes - **Required documentation:** Proof of your permanent hearing disability, which can include a medical certificate or audiological report
- No - You are not eligible to apply for this bursary.

### Section B: Information about your school and study period

**Name of school:**

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**Student number:**

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**What are the start and end dates of your 2022-23 study period?**

**From:**

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### Section C: Financial information

**Do you expect to receive Ontario Disability Support Program (ODSP) funding during your 2022-23 study period?**

Yes - Enter the monthly amount of ODSP income support you expect to receive during your 2022-23 study period:

per month

**Note:** You must report any OSAP funding you receive to your ODSP caseworker.

No

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### Section D: Study period costs and living arrangements

Enter the costs in currency listed for each question. Do not enter cents or use periods or commas.

**What is the cost of one return trip, by the most economical means available, from your school to your permanent Canadian address?**

Enter amounts in Canadian dollars.

**What is the cost of your out-of-country health insurance during your 2022-23 study period?**  
(if you're studying online only while residing in Canada, leave blank)

Enter amounts in Canadian dollars.

**Required documentation:** Proof of the cost entered such as a written estimate from your insurance company or the cost charged by your school for out-of-country health coverage.

**Will you be living on campus in residence during all or part of your 2022-23 study period?**

Yes

No

**If "Yes" answer the following:**

**How many weeks will you be living in the campus residence of your school?**

**What is the total amount of your room and board for your 2022-23 study period while living on campus in residence?**

Enter the amount in United States dollars.

**Required documentation:** Documentation from your school indicating the actual room and board costs charged to you for living on campus in residence during your 2022-23 study period. Costs provided must be in United States dollars.

## **Section E: Consents, instruction, declarations and signature of applicant**

### **Notice of collection and use of personal information**

Your personal information, including your Social Insurance Number (SIN), provided on this application form and in all other communications related to this application and any award of an Ontario Out-of-Country Bursary for Students who are Deaf or Hard of Hearing (Bursary), including previous applications and awards of OSAP assistance will be used by the Ministry of Colleges and Universities (the ministry) to administer and finance the Bursary. In addition, your SIN will be used as a general identifier in administering the Bursary. The ministry may use contractors, auditors or other authorized third party administrators for any of these activities.

Administration includes: determining your eligibility for a Bursary; verifying your application; verifying any award of a Bursary; maintaining and auditing your file; assessing and collecting overawards; enforcing the legislation set out below and your agreements with the ministry, and monitoring and auditing your postsecondary institution to ensure that they are administering the Bursary appropriately. In addition, administration by the ministry includes: public reporting on the administration and financing of student assistance programs; planning, delivering, evaluating and monitoring the Bursary for quality and improvements in both content and delivery; conducting risk management, error management, audit and quality assessment activities; conducting inspections or investigations; and conducting policy analysis, evaluation, and research related to all aspects of OSAP including contacting you to participate in surveys. Financing includes: planning, arranging or providing funding of the Bursary.

The ministry administers the Bursary and collects your personal information under the authority of the *Ministry of Training, Colleges and Universities Act*, R.S.O. 1990, c. M.19, as amended and s. 10.1 of the *Financial Administration Act*, R.S.O. 1990, c. F. 12, as amended. If you have any questions about the collection or use of this information, contact the Director, Student Financial Assistance Branch, Ministry of Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, Ontario, P7B 6G9, 1-877-OSAP-411.

### **Applicant's consent to the indirect collection, use and disclosure of personal information (REQUIRED)**

- I agree that until any Bursary overpayments are assessed and repaid, the ministry can, without limitation, indirectly collect and exchange personal information about me that is relevant to the administration and financing of the Bursary with any person or organization referred to on this application who may have information relevant to my continuing eligibility for the Bursary, including my postsecondary institution; the ministry's contractors, auditors or other authorized third party administrators; Ontario's Ministry of Finance and collection agencies operated or retained by the federal or provincial government; and consumer reporting agencies.

### **Applicant's declaration**

- I have given complete and true information on and in connection with this application.
- I understand that information I provide in connection with this application will be verified and audited and the ministry may also conduct inspections and investigations.
- I understand that the financial assistance I receive under the Bursary must be used to pay my academic fees first.
- I understand that I may be required to repay all or part of the bursary award if the information I provide in connection with this application is found to be inaccurate for any reason or if any information I provide changes, including my study period and/or my course load.
- I understand that any change to the information I provide and any change resulting from verification and audit may affect my eligibility for and the amount of my Bursary and that I may be required to repay all or a part of the Bursary award.
- I understand that I can withdraw any consent I have given in this section by writing to the Director, Student Financial Assistance Branch, Ministry of Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, Ontario, P7B 6G9; 807-343-7260 or toll free in North America at 1-877-672-7411 at any time before I accept a Bursary award. I understand that if I withdraw my consent it will affect my eligibility for and the amount of Bursary assistance.
- I understand that if I fail to provide complete and true information; fail to promptly notify my school's financial aid office or the ministry in writing of changes to any information I have provided, including my disability, my address and/or financial, academic, family, and/or study period status; or fail to fulfil any obligations respecting the repayment of any overawards the ministry may restrict me from receiving this Bursary or other OSAP assistance in the future, and may take legal action and may require me to repay any assistance that I received. I further understand that it is an offence to knowingly provide false information for the purpose of obtaining or receiving OSAP assistance. If convicted, I may be liable for a fine of up to \$25,000 and one year in prison.

I have read and understood this section, including the notice of collection, use and disclosure of my personal information and my signature attests to my consent to the indirect collection, use and disclosure of my personal information and that my declaration is complete and true.

Note: if you are completing this form electronically, use the "Fill & Sign" feature or "Digital ID" in Adobe Reader or your PDF program to add your signature.

**Signature of applicant:**

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**Date:**

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