

Repayment Assistance Plan for Micro-credentials for Borrowers with a Permanent Disability Disability-Related Expenses Form

Instructions: Please print clearly, and sign and complete the two (2) pages of this form and mail it to the following address:

**National Student Loans Service Centre for OSAP Micro-credentials Program
P.O. BOX 2080, STN B
MISSISSAUGA ON L4Y 0G9**

Section 1 – What Are Permanent Disability Related Expenses

The Repayment Assistance Plan for Micro-credentials for Borrowers with a Permanent Disability (RAP-MCs-PD) considers expenses that a borrower may have that are directly related to their permanent disability. These Disability Related Expenses (DREs) may have an impact on your eligibility for RAP-MCs-PD or on the amount of your Repayment Assistance Plan for Micro-credentials (RAP-MCs) revised monthly payment. Please use this form to provide information about any such DREs.

DREs must only include expenses that are not covered by an insurance plan, or a private or publicly funded program (e.g., Ontario Disability Support Program). In addition, DREs must correspond to each applicable month of income you provided in your application for RAP-MCs.

The following are examples of DREs that could be related to your permanent disability:

- Essential medical, dental, hearing, optical, and other expenses, such as chiropractic care, registered massage therapy, or psychological/psychiatric care, that are directly related to your permanent disability. We require documentary proof that these DREs were prescribed by a Canadian physician or nurse practitioner.
- DREs directly related to accommodation of your permanent disability, such as learning disability expenses, readers, assistive devices, and technology.
- Home or automobile modifications required to accommodate your permanent disability (not cosmetic or regular maintenance).

For the purpose of properly assessing your incurred DREs, the Canada Student Financial Assistance Program (CSFA Program), which is responsible for the verification of these expenses on behalf of Ontario, requires the following:

1. Documentary proof of insurance coverage that highlights the portion that is not paid or reimbursed by an insurance plan, or a privately or publicly funded program.
2. Documentary proof of the payment(s), in the form of a receipt or statement of account, that prove the DREs occurred during each applicable month of income you provided in your application for RAP-MCs.
3. A statement briefly describing the nature of your permanent disability.
4. Documentary proof that treatments you are claiming (e.g., registered massage therapy, acupuncture, etc.) were prescribed by a Canadian physician or nurse practitioner.

Section 2 – Applicant Information

Last Name		First Name		Initials
Date of Birth (YYYY-MM-DD)	Social Insurance Number (S.I.N.)		Do you reside in Canada? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Mailing address (street number and name)				Apt. No.
City	Province	Postal Code	Telephone Number	

Section 3 – Permanent Disability Related Expenses Information

How are the DREs related to your permanent disability?

Please fill in the total amount that you have spent on the uninsured or unfunded portion of your DREs below.

* In order for your DREs to be assessed, you must attach proof of your expenses in the form of receipts.

Prescription Drugs	\$
Other Expenses	\$
Total	\$

Do you have insurance coverage, or coverage through a private or publicly funded program?

* If yes, you must include proof of your coverage, such as receipts that clearly show the portion covered.

Yes No

Section 4 – Collection, Use and Disclosure of Personal Information and Applicant’s Signature

You certify that all information you have provided is complete and true, to the best of your knowledge, and understand that it is an offence to make a false or misleading claim and/or statement.

You authorize the federal government, the provincial/territorial government(s), the National Student Loans Service Centre, the Canada Apprentice Loan Service Centre, consumer credit grantor(s), credit bureau(s), credit reporting agency(ies), any person or business with whom you have or may have had financial dealings and your Financial Institution(s), to directly or indirectly collect, retain, use and exchange among themselves any personal information related to this application for the purposes of carrying out their duties under the Federal Act(s) and Regulation(s) and/or the applicable Provincial Act(s) and Regulation(s) relating to student financial assistance including for administration, enforcement, debt collection, audit, verification, research, and evaluation purposes.

Privacy Notice Statement

The information you provide is collected under the authority of the *Canada Student Financial Administration Act* (CSFAA) and *Regulations*, the *Canada Student Loans Act* (CSLA) and *Regulations*, and the *Apprentice Loan Act* (ALA) and *Regulations* for the administration of the Canada Financial Assistance Program (CSFA Program) and/or the Canada Apprentice Loan (CAL). The Social Insurance Number (SIN) is collected under the authority of the *Canada Student Financial Assistance Regulations* (CSFAR), the *Canada Student Loan Regulations* (CSLR), and the *Apprentice Loan Regulations* (ALR), and in accordance with the Treasury Board Secretariat Directive on the Social Insurance Number, which lists the CSFAR, CSLR, and ALR as authorized users of the SIN. The SIN will be used as a file identifier, and, along with the other information you provide, will also be used to validate your application, and to administer and enforce the CSFA Program and CAL.

Participation in the Repayment Assistance Plan for Micro-credentials (RAP-MCs) is voluntary. Refusal to provide personal information will result in your disability-related expenses not being assessed and considered to determine your eligibility for RAP for Micro-credentials for Borrowers with a Permanent Disability (RAP-MCs-PD).

The information you provide may be shared with the federal government, the provincial/territorial government(s), the National Student Loans Service Centre, the Canada Apprentice Loan Service Centre, consumer credit grantor(s), credit bureau(s), credit reporting agency(ies), any person or business with whom you have or may have had financial dealings, and your Financial Institution(s), to directly or indirectly collect, retain, use, and exchange among themselves any personal information related to this application for the purposes of carrying out their duties under the Federal Act(s) and Regulation(s) and/or the applicable Provincial Act(s) and Regulation(s) relating to student and/or apprentice financial assistance, including for administration, enforcement, debt collection, audit, verification, research, and evaluation purposes.

Your personal information is administered in accordance with the CSFAA and CSFAR, CSLA and CSLR, the ALA and ALR, the *Department of Employment and Social Development Act*, the *Privacy Act*, and other applicable laws. You have the right to the protection of, access to, and correction of your personal information. You have the right to file a complaint with the Privacy Commissioner of Canada regarding the institution's handling of your personal information at: https://www.priv.gc.ca/faqs/index_e.asp#q005.

Notice of Collection, Use and Disclosure of Personal Information

The personal information provided in connection with this application, including your Social Insurance Number ("SIN"), is necessary for the proper administration of the Ontario Student Assistance Program for Micro-credentials ("OSAP for MCs"). This information is being collected, used, and disclosed by the Ministry of Colleges and Universities ("the ministry") and its contractors, agents or other authorized third-party administrators to administer and enforce OSAP for MCs including: determining eligibility; verifying the application and any interest relief and debt reduction benefits granted; maintaining and auditing your file; and collecting loans, overpayments, and repayments. The personal information you provide may also be exchanged with other ministries of the Ontario Government, the Canada Student Financial Assistance Program, Canada Revenue Agency, the National Student Loans Service Centre, educational institutions, credit bureaus, collection agencies operated or retained by the provincial government, consumer reporting agencies, financial institutions and lenders. Your SIN will be used as a general identifier in administering OSAP for MCs. The ministry administers and enforces OSAP for MCs under the authority of the *Ministry of Training, Colleges and Universities Act*, R.S.O. 1990, c. M.19, as amended, and O. Reg. 768/20, as amended; and the *Ontario Financial Administration Act*, R.S.O. 1990, c. F.12, as amended. If you have any questions about the collection or use of this information, contact the Director, Student Financial Assistance Branch, Ministry of Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay ON P7B 6G9: (807) 343-7260.

Applicant's Signature

Application Date
(YYYY-MM-DD)
