

This form must be completed for each applicant by the department in which he or she is or was registered at or immediately before the time of application. Please check the appropriate box indicating whether the applicant is being ranked within a Departmental cohort, or within a Joint Program cohort. A Joint Program is one that involves two or more universities. The universities may either rank the application jointly or within one department. However, there must be only one Ranked Candidates form in each applicant's file.

Departmental ranking	Joint Program	
Name of University	Name of Department	
For graduate programs.		
Total number of students registered in the program.		
Total number of eligible candidates applying for this competition at the level of study indicated		
Current level of study (check one only)		
Final year undergraduate	Master's	Doctorate

Graduate studies office instructions:

A copy of this form must be attached to the dossier of each applicant whose name appears on the list.

Department instructions:

Each of the three levels of study (i.e., undergraduate, master's, doctorate) must be ranked on separate sheets. **Do not submit files of applicants who do not meet the requirement for an A- average. These files will not be sent forward for adjudication. Please mark an asterisk in the left margin for all candidates in the Student Visa Competition.**

The selection panels often receive referees' remarks and transcripts that do not readily match departmental rankings. It is therefore important that the department provide comments in support of their rankings. Tied rankings are not permitted.

The departmental ranking should be determined by a committee of at least three faculty members.

Rank (Number)	Name of candidate	Average	Explain why each student has been assigned this rank. Restrict comments to one box per applicant.

We certify that these rankings were determined by a duly constituted committee and that appropriate procedures were followed.

Ranking Committee Members Signatures

Date
