

## Queen Elizabeth II Aiming for the Top Scholarship

### Memo A

For students who are applying for a Queen Elizabeth II Aiming for the Top Scholarship and are planning to attend an Ontario degree-granting postsecondary institution other than a provincially-funded university or college of applied arts and technology.

To: Ontario High School Guidance Counsellor

Re: Request for Official Final High School Transcript

I am planning to apply for the Queen Elizabeth II Aiming for the Top Scholarship, and will be attending an Ontario degree-granting postsecondary institution in 2009-2010 that is listed on the OSAP website as approved by the Ministry of Training, Colleges and Universities for purposes of this scholarship program. To allow me to be considered for the scholarship, please provide the following to the Ontario Universities' Application Centre (OUAC) on my behalf:

- My Final High School Transcript
- A completed High School Marks Transmittal Form (attached).

I understand that you will send my final transcript and completed High School Marks Transmittal Form, which must be received at OUAC no later than **July 17, 2009**, so that I may be considered. Please note that the High School Marks Transmittal Form that I am providing to you as part of my request includes a section (Part 2) for completion by Guidance Counsellors. By completing the other sections of the form, and signing it, I have provided my consent to the indirect collection and disclosure of the requested information first to OUAC, and then through OUAC to the Ministry of Training, Colleges and Universities.

Please submit these materials to the Ontario Universities' Application Centre, 170 Research Lane, Guelph, ON N1G 5E2, Attention: Queen Elizabeth II Aiming for the Top Scholarship Project.

Sincerely,

Signature:

First Name :

Last Name:

Date: